

Clinical and Care Governance Committee

TEAMS

Monday 21st September 2pm-4pm

MINUTE

	Item	Action
1.	<p>WELCOME AND APOLOGIES</p> <p>PRESENT Sarah Compton Bishop (SCB) – IJB Deputy Chair (Chair) Rebecca Helliwell (RH), Associate Medical Director (joined at 1345) Elizabeth Higgins (EH)– A&B Lead Nurse Fiona Campbell (FC)-Clinical Governance Manager Charlotte Craig (CG) - Business Improvement Manager Linda Currie (LC) – Lead AHP Donald MacFarlane (DMc) -Assistant Clinical Dental Director Kieron Green (KG)– IJB Chair Jean Boardman (JB)– IJB Member Nicola Gillespie – (NG) – Local Area Manager Mental Health Mid Argyll Nicola Schinaia – (NS) – Associate Director of Public Health Angus McTaggart (AMc) – Clinical Lead, Islay & Jura Fiona Owen (FO)– Local Area Manager Cowal Stephen Whiston (SW) –Head of Strategic Planning and Performance (joined at 1500 to present item 6.4) Pamela MacLeod (PM) – Acting Locality Manager Oban Community Donald Watt (DW) – Locality Manager MAKI (left at 1500) Caroline Henderson (CH) – Acting Locality Manager Oban Hospital Patricia Renfrew (PR) – Interim Head of Service C&F Fiona Broderick (FB) – Staff Side Jane Williams (JW) – Acting Locality Manager Cowal/Bute Christina West (CW) – Associate Lead Nurse (joined to present item 6.3 then left) Claire Higgins (CHg) – PA to Lead Nurse</p> <p>APOLOGIES Joanna Macdonald (JMcD) – Chief Officer Sandy Taylor (ST)– IJB Member Caroline Cherry (CC)– Head of Service (Older People) Julie Lusk (JL) – Head of Service Kevin McIntosh (KMc— Staffside Rep Jim Littlejohn (JLJ) – Locality Manager, Helensburgh & Lomond Julie Hempleman (JH) - Lead Officer for Adult Protection</p>	

2.	Declaration of Interest None	
3.	MINUTE OF LAST MEETING Agreed as accurate	
4.	MATTERS ARISING None	
5.	<p>QUALITY AND EFFECTIVENESS OF CARE</p> <p>5.1 Quality and Patient Safety Dashboard</p> <p>FC spoke to tabled paper. Reduction in incidents reported may be linked to reduced activity. A reminder has been given to all to continue to report incidents. CH informed the group of HMSR process across RGHs. Consistent improvement with stage 2 complaint compliance Introduction of QPS Check is aiding improvements FC explains the role and function of QPS Check In</p> <p>5.2 Inspections</p> <ul style="list-style-type: none"> • HEI/OPAH EH informed the committee that Healthcare Improvement Scotland have restarted their inspection regime again following a pause during Covid. These will take place as combined HEI/OPAH inspections for Community Hospitals. • ASP CG presented on behalf of Julie Hempleman EH asked that we be realistic around the challenges of delivering and releasing staffing in what is an already busy training calendar. SCB discusses ways training can be embedded and delivered in a different way <p>5.3 Culture Review CG gave brief summary of positive progress on the 100 day plan.</p>	
6.	<p>SAFETY & EXPERIENCE</p> <p>6.1 HSCP Health and Safety Group Action log (for noting) Noted Next meeting 30th September Page 22 – 1st action – SCB asked for an update on this action. FC updates that no progress has been made to date but work is ongoing to find a solution. Appears to be a challenge in most HSCPs.</p>	

	<p>6.2 Falls EH presented Falls report prepared by Christine McArthur, Falls Lead. Key themes reduction in overall falls most likely related to occupancy. Improvement work being tested in Bute and solution required for single point of access responder service across HSCP.</p> <p>6.3 Tissue Viability CW spoke to tabled report SCB acknowledged the value of the Committee being sighted on the information contained within the report.</p> <p>6.4 Remobilisation SW spoke to tabled report. Content acknowledged and noted by Committee.</p> <p>6.5 Inequalities Carried forward to next meeting</p> <p>6.6 CAMHS CAMHS Project Board and a Short Life Working Group have been established. The CAMHS Manager post has been recruited. Interviewing for School Councillor posts</p>	
4	<p>PROFESSIONAL REGULATION AND WORKFORCE DEVELOPMENT</p> <p>6.1 SSSC Registration CG informed the committee that a paper was tabled at IJB regarding this item and has been brought here today for assurance.</p>	
5	<p>SCHEDULED REPORTS FOR NOTING</p> <p>Mental Health NG highlights that SAERs are making progress Staffing remains challenging in MAKI & MH</p> <p>EH highlighted the requirement for request reports to be submitted and people to be in attendance to allow the Committee to fulfil its role and purpose.</p>	
6	<p>AOCB None</p>	
7	<p>DATE, TIME AND VENUE FOR NEXT MEETINGS Thursday 19th Nov – 2pm</p>	

